

State of West Virginia
Consolidated Public Retirement Board
Internet Form (Signature in Blue Ink Only)
 4101 MacCorkle Avenue SE, Charleston, West Virginia 25304-1636
 Telephone: 304-558-3570 or 800-654-4406 Fax: 304-558-1394

TEACHERS' RETIREMENT SYSTEM (TRS)
LEGISLATIVE SERVICE PAYMENT VERIFICATION

Pursuant to the provisions of WV Code § 18-7A-17(m) pertaining to legislative service for TRS members, the employer is required to remit employer contributions at the member's regular salary rate or rate of pay from that employer on the contribution service credit earned while the member is discharging his or her official legislative duties. These employer payments shall commence as of June 1, 2000.

Please complete this form for each employee that has served as a member of the West Virginia Legislature. Attach copies of your monthly cover sheets with backup payroll records to support payment of employer contributions.

Name: _____ SSN: _____

Fiscal Year	Month and Year Employer Contributions Were Remitted	Employer Contributions Enclosed	Check Number	Documentation Attached
<i>Example 2002-03</i>	<i>January 2003</i>	<i>N/A</i>	<i>80231</i>	<i>Yes</i>
<i>Example 2003-04</i>	<i>N/A</i>	<i>Yes</i>	<i>90321</i>	<i>Yes</i>

I do solemnly swear that the above information is a true copy of the contributory payment records of the above named individual for the years listed with this employer.

By: _____ Date: _____
 (Signature of Payroll Administrator)

Title: _____ Payroll Location #: _____

Telephone Number and Extension: _____