

**MINUTES OF THE  
WV CONSOLIDATED PUBLIC RETIREMENT BOARD  
COMPUTER SYSTEMS UPDATE COMMITTEE  
MEETING OF MAY 18, 2012**

A meeting of the West Virginia Consolidated Public Retirement Board Computer Systems Update Committee was held in the Legal Conference Room, located at the offices of the Consolidated Public Retirement Board, 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was called to order at 10:01 a.m. by Chairman Fletcher.

A Silent Roll Call was taken.

Members present were:

David Fletcher, Chairman  
Chris Ferro, *representing Governor Earl Ray Tomblin*  
Diana Stout, *representing Treasurer John Perdue*

Those members not present were:

Mack Parsons, *representing Auditor Glen B. Gainer*  
Captain Michael Corsaro

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey E. Fleck, CPRB Executive Director  
Terasa Miller, CPRB Deputy Director  
Jeaneen Legato, CPRB Board Counsel  
Cindy Boyd, CPRB Project Manager  
Cindy Adkins, CPRB Office Manager/Procurement Officer  
Barbara Haddad, CPRB Chief IT Officer  
Brittany Smith, CPRB TRS Coordinator

**Item #1: Approval of the 2/17/2012 Meeting Minutes**

Mr. Ferro made a motion to approve the February 17, 2012 Meeting Minutes of the West Virginia Consolidated Public Retirement Board Computer Systems Update Committee. The motion was seconded by Ms. Stout and the motion carried unanimously.

## **Item # 2: Status Updates**

### **a) RFP**

Ms. Stout made a motion to go into Executive Session to discuss matters of Commercial Competition as allowed by West Virginia Code §6-9A-4. The motion was seconded by Mr. Ferro, and the motion carried unanimously. The Computer Systems Update Committee went into Executive Session at 10:03 a.m.

*Acting Cabinet Secretary Ross Taylor arrived at 10:04 a.m.*

Chairman Fletcher reconvened the Computer Systems Update Committee from Executive Session at 12:05 p.m. He announced that there were no decisions made during Executive Session.

Chairman Fletcher announced that there would be no further discussion on the RFP at this time. He announced we will now move to the next item on the agenda; Data Cleansing.

### **b) Data Cleansing**

Barbara Haddad, CPRB Chief IT Officer reviewed with the Computer Committee on the continuation of the Data Cleansing.

### **c) Imaging System Upgrade**

Barbara Haddad, CPRB Chief IT Officer reviewed with the Computer Committee progress on the data cleansing project and the schedule for the Imaging System Upgrade.

## **Item #3: Old Business**

Chairman Fletcher asked if there was any old business to bring before the Committee and none was heard.

## **Item #4: New Business**

Chairman Fletcher then asked if there was any new business to bring before the Committee. Cindy Boyd handed out to the Committee Members information regarding Change Management for the new computer systems project. She suggested that the Committee may want to consider an RFQ or Expression of Interest.

Mr. Ferro made a motion to recess the Computer Systems Update Committee until Wednesday, May 23, 2012 at 9:30 a.m. The motion was seconded by Ms. Stout, and the motion carried unanimously.

Chairman Fletcher recessed the meeting of the Computer Systems Update Committee at 12:30 p.m. on May 18, 2012.

**MINUTES OF THE  
WV CONSOLIDATED PUBLIC RETIREMENT BOARD  
RECESSED COMPUTER SYSTEMS UPDATE COMMITTEE  
MEETING OF MAY 23, 2012**

The meeting of the West Virginia Consolidated Public Retirement Board Computer Systems Update Committee, recessed on May 18, 2012, and was resumed in the Legal Conference Room, located at the offices of the Consolidated Public Retirement Board, 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was reconvened and called to order on May 23, 2012, at 9:30 a.m. by Chairman Fletcher.

A Silent Roll Call was taken.

Members present were:

David Fletcher, Chairman  
Chris Ferro, *representing Governor Earl Ray Tomblin*  
Diana Stout, *representing Treasurer John Perdue*  
Cedric Greene, *representing Acting Cabinet Secretary Ross Taylor*  
Mack Parsons, *representing Auditor Glen B. Gainer*  
Captain Michael Corsaro

No members were absent.

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey E. Fleck, CPRB Executive Director  
Terasa Miller, CPRB Deputy Director  
Jeaneen Legato, CPRB Board Counsel  
Cindy Boyd, CPRB Project Manager  
Cindy Adkins, CPRB Office Manager/Procurement Officer  
Barbara Haddad, CPRB Chief IT Officer  
Brittany Smith, CPRB TRS Coordinator

Chairman Fletcher reconvened the recessed meeting of the Computer Systems Update Committee of May 18, 2012.

Mr. Ferro made a motion to go into Executive Session to discuss matters of Commercial Competition as allowed by West Virginia Code §6-9A-4. The motion was seconded by Captain Corsaro, and the motion carried unanimously. The Computer Systems Update Committee went into Executive Session at 9:31 a.m.

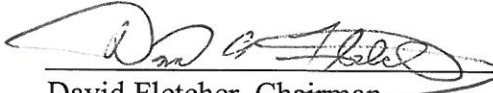
Chairman Fletcher reconvened the Computer Systems Update Committee from Executive Session at 10:01 a.m. He announced there were no decisions made during Executive Session.

Mr. Ferro made a motion for the Committee to allow Executive Director Fleck to satisfy issues that were discussed in Executive Session. The motion was seconded by Captain Corsaro and the motion carried unanimously.

Chairman Fletcher then asked if there was any other business to bring before the Computer Systems Update Committee. None was heard.

Chairman Fletcher adjourned the meeting of the Computer Systems Update Committee at 10:03 a.m.

Respectfully submitted,

  
David Fletcher, Chairman

  
Cindy Boyd, Project Manager