

State of West Virginia
Consolidated Public Retirement Board
Internet Form (Signature in Blue Ink Only)
 4101 MacCorkle Avenue SE, Charleston, West Virginia 25304-1636
 Telephone: 304-558-3570 or 800-654-4406 Fax: 304-558-1394

West Virginia Teachers' Retirement System (TRS)
Tier I Members (Member prior to July 1, 2015)
Cost Request to Purchase Military Service Credit
Pursuant to WV Code §18-7A-17a

This form serves as a request to calculate the cost to purchase active duty military service credit under TRS. **This form must be received by TRS during the first complete fiscal year of contributory retirement service completed after July 1, 2015.** Therefore, if you are a 200 day employee who works 200 days during the 2015-2016 school year, this form must be received by TRS no later than June 30, 2016. Otherwise, you will not be eligible to purchase military service credit.

I understand that:

- ♦ This is a request for the cost calculation only and does not bind me to purchase military service, if eligible;
- ♦ I must have a complete fiscal year of contributory service and salary under TRS after July 1, 2015 to be eligible to receive a cost calculation and meet all other eligibility requirements as required under WV Code §18-7A-17a. Upon confirmation of eligibility and completion of a complete fiscal year of contributory service and salary after July 1, 2015, the cost will be calculated and a cost letter will be mailed to the address listed below. (Please notify our office should your address change);
- ♦ Only active duty military service performed prior to the date on which I first became an employee of a participating TRS employer is eligible for purchase;
- ♦ If I retire or leave TRS employment after completing a complete fiscal year of contributory service and salary, but before I purchase the military service credit in full, I will not be eligible to purchase said military service;
- ♦ If I leave TRS employment prior to completing a complete fiscal year of contributory service and salary, I will not receive a cost letter and my request will be void. If I later become re-employed in TRS, I must initiate a new request by submitting another request for cost form to TRS during the first complete fiscal year of contributory service upon my reemployment; and,
- ♦ Eligibility requirements to receive a cost to purchase military service credit will be assessed upon completion of a complete fiscal year of contributing service and salary. Submission of this form does not guarantee eligibility to purchase.

Please attach to this form copies of official documentation (DD-214, etc.) confirming an "Honorable" discharge of active duty military service period(s) with entrance and exit dates.

Printed Name _____ SSN last 4 digits _____

Mailing Address _____

City/State/Zip _____

Phone Number _____ Email Address _____

Employer _____ Job Title _____

Signature _____ Date _____

CPRB use only: Tier I member confirmed: Yes or No Date of Cost letter _____

Complete fiscal year in FY 2016? Yes or No If yes, Contract Days _____ Work/Paid Days _____

Date 1st contribution received by TRS after 7/1/2015 _____

Month eligible to compute cost (July 2016 or after complete fiscal year of contributory service) _____

Purchase must be completed by (48 months from date 1st contribution rec'd after 7/1/2015) _____