

**MINUTES OF THE  
WV CONSOLIDATED PUBLIC RETIREMENT BOARD  
DISABILITY REVIEW COMMITTEE  
MEETING OF DECEMBER 10, 2024**

A meeting of the West Virginia Consolidated Public Retirement Board (CPRB) Disability Review Committee was held on Tuesday, December 10, 2024 in the office of the West Virginia Consolidated Public Retirement Board located at 601 57<sup>th</sup> Street, SE, Charleston, WV 25304. Due notice had been published.

**Call to Order**

The meeting was called to order at 2:01 p.m. by D. Todd Murray, Chair.

**Roll Call**

**Members present:**

D. Todd Murray, Chair (*Google meet*)

Jeff Waybright, *representing Auditor John B. McCuskey (Google meet)*

Bill Barker (*Google meet*)

Larry Cole (*Google meet*)

Michael Corsaro (*Google meet*)

**Members absent:**

None

**A quorum was present.**

**Also present:**

Jeff Fleck, CPRB Executive Director

Terasa Miller, CPRB Deputy Director

Kim Pauley, CPRB Executive Assistant

Lisa Trump, CPRB Retirement/Payroll Manager

Tammy White, CPRB Retirement/ Payroll Assistant Manager

Robbie Sheff, CPRB TDC Retirement Advisor

Brittney James, CPRB PERS Disability Advisor

Missy Williams, CPRB TRS Retirement Advisor

Jon Booher, CPRB Uniformed Services Retirement Advisor

**Item 1: Approval of the October 8, 2024 Meeting Minutes**

Chairman Murray stated that he would entertain a motion to approve the Disability Review

Committee meeting minutes of October 8, 2024.

**Bill Barker made a motion to approve the October 8, 2024 meeting minutes.**

**The motion was seconded by Larry Cole. The motion was adopted.**

## **Item 2: Disability Application Reviews**

Chairman Murray stated he would entertain a motion to go into Executive Session to discuss medical disability applications and contractual matters as allowed by West Virginia Code §6-9A-4.

**Jeff Waybright made a motion that the Disability Committee go into Executive Session. Larry Cole seconded the motion. The motion was adopted.**

*The Disability Committee went into Executive Session at 2:02 p.m.*

*Chairman Murray reconvened the Disability Committee from Executive Session at 2:02p.m.*

Chairman Murray reviewed with the Committee staff's recommendations regarding disability retirement applications from the following systems:

<b>System</b>	<b>Approved Total Non Duty</b>	<b>Denied Total Non Duty</b>	<b>Approved Total Duty</b>	<b>Denied Total Duty</b>	<b>Total</b>
<b>PERS</b>	<b>12</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>17</b>
<b>TDC</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>TRS</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>8</b>
<b>EMSRS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>TOTALS</b>	<b>21</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>28</b>

**Michael Corsaro made a motion that the Disability Committee accept the disability retirement applications as recommended by staff and recommend the same to the Board of Trustees. Bill Barker seconded the motion. The motion was adopted.**

### **Item #3: Old Business**

Chairman Murray inquired if there is any old business. Mr. Corsaro inquired about an update on MMRO. Ms. Miller informed the committee that CPRB staff has had a tutorial on MMRO's portal and they are working on forms and physicians' templates with MMRO to review the process of how to handle receiving medical records in a safe and secure way. Ms. Miller informed the committee that CPRB has not started receiving any medical records from members and historically, CPRB has never received medical records via US mail. Staff is preparing to find the most secure way to facilitate this process and not violate any rules or regulations by consulting with Bowles Rice. She informed the committee that CPRB will be sending out updated disability applications and instructions upon the member's request. Ms. Miller informed the committee that she and staff are working with IT to facilitate the most secure way to store and protect medical records of the members, separate from their regular retirement file.

Ms. Miller offered to answer questions from the committee.

### **Item #4: Old Business**

Chairman Murray inquired if there is any old business. None was heard.

### **Adjournment**


Chairman Murray stated he would entertain a motion to adjourn the meeting.

**Bill Barker made a motion to adjourn. Jeff Waybright seconded the motion.**

**The motion was adopted.**

*The meeting was adjourned at 2:07 p.m.*

Respectfully submitted,

  
\_\_\_\_\_  
D. Todd Murray, Chairman  
\_\_\_\_\_  
Jeffrey Fleck, Executive Director