



**West Virginia
Consolidated Public Retirement Board**

601 57th Street SE, Suite 5
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com

**Teachers'
Retirement System (TRS)**

Membership Enrollment

Section 1: Employee Information

Employee Full Name	SSN	Date of Birth	Gender Female Male
Employee Mailing Address	City	State	Zip Code
Email Address	Home Telephone Number	Mobile Telephone Number	
Employer Name	Date of Hire	Job Position Teacher Admin Service Personnel	Contract Days
Have you previously contributed to the Teachers' Retirement System (TRS)? Yes No	Have you previously contributed to the Teachers' Defined Contribution (TDC) Retirement System? Yes No		

Are you currently a member of or have you retired from the Public Employees Retirement System (PERS), Teachers' Retirement System (TRS), State Police Trooper Plan B (WVSP-B) or a Higher Education Retirement Plan? Yes No

If yes, please check the retirement system.

PERS TRS WVSP-B Higher Education Retirement Plan

List previous employment with employers who participate in the Teachers' Retirement System	Date Employment Began (M/D/Y)	Date Employment Ended (M/D/Y)	Did you withdraw your retirement contributions upon termination of employment?
1.			
2.			
3.			

Do you have previous Military Service? Yes No

If yes and you were hired for the first time and first became a member of TRS prior to July 1, 2015, submit a copy of your DD-214 to CPRB.

An employee hired for the first time and first became a member of TRS on or after July 1, 2015 will participate in TRS Tier II, and must request a calculation of the cost to purchase active military service or WV National Guard Title 32 military service credit under TRS. The request must be received by TRS within the first 12 consecutive months of contributing service in TRS. If the request is not received within the first 12 consecutive months of contributing service in TRS, a TRS Tier II member is ineligible to purchase active military service or WV National Guard Title 32 military service credit.

Employee Signature	Date
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Section 2: Employer Use Only

For Board of Education use Only: Payroll Clerk's Name _____

TRS – Plan 1 (6.0 % EE & 15.0 % ER) First became a member of TRS prior to July 1, 1991

TRS – Plan 3 (6.0 % EE & 7.5 % ER) First became a member of TRS between July 1, 2005 and June 30, 2015

TRS – Plan 9 (6.0 % EE & 7.5 % ER) First became a TRS member on or after July 1, 2015

For CPRB use only: CPRB	Current TDC Member	AppX/Microfilm Checked
Staff Name _____		