



**West Virginia
Consolidated Public Retirement Board (CPRB)**

601 57th Street SE, Suite 5
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com

**Teachers'
Retirement System (TRS)**

**Request for Cost to Purchase
WV National Guard
Military Service Credit**

Member Information

Member Full Printed Name		Last 4 Digits of SSN	CPRB ID
Member Mailing Address		City	State Zip Code
Email Address	Home Telephone Number		Mobile Telephone Number
Employer Name	Date of Hire	Job Position	

This form serves as a request for a calculation of the cost to purchase WV National Guard Title 32 military service credit under TRS and must be received by TRS within the first complete fiscal year of contributing service in TRS. Otherwise, you will not be eligible to purchase WV National Guard service.

I understand that:

- ◆ This is a request for the cost calculation only and does not bind me to purchase WV National Guard service, if eligible;
- ◆ I must complete a fiscal year of contributory service under TRS on or after July 1, 2015 to be eligible to receive a cost calculation and meet all other eligibility requirements as required under WV Code § 18-7A-17b. Upon confirmation of eligibility and completion of a complete fiscal year of contributory service after July 1, 2015, the cost will be calculated, and a cost letter will be mailed to the address listed above. (Please notify our office should your address change);
- ◆ If I leave employment of a TRS participating employer prior to completing a complete fiscal year of contributory service, I will not receive a cost letter and my request will be void. If I later become re-employed with a TRS employer, I must initiate a new request by submitting another request for cost form to TRS within the first 12 consecutive months of contributory service upon my reemployment. If I leave TRS employment after completing a complete fiscal year of contributory service, but before I purchase the military service credit in full, I will not be eligible to purchase said military service;
- ◆ If I purchase this WV National guard service, it will not be considered contributing service for retirement eligibility;
- ◆ Eligibility requirements to receive a cost to purchase WV National guard service will be assessed upon completion of a complete fiscal year of contributing service. Submission of this form does not guarantee eligibility to purchase; and
- ◆ WV National Guard military service and military service granted for active duty with the Armed Forces of the United States (Army, Navy, Air Force, Marines and Coast Guard) pursuant to WV Code § 18-7A-17a or any other retirement system administered by the Consolidated Public Retirement Board cannot exceed 5 years.

Do you have active duty service with the Armed Forces of the United States? Yes No

Attach to this form copies of your National Guard Current Annual Statement or Point Credit Summary confirming your service with the WV National guard and your DD-214, if applicable. Return completed form to CPRB at the address above.

Member Signature	Date
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CPRB use only: Date of 1st contribution received by TRS (July 1, 2015 or after) _____
 Month eligible to compute cost (after complete fiscal year of contributory service) _____
 Purchase must be completed by (48 months from date of 1st contribution listed above) _____
 Date Cost provided _____