

CPRB/WRG/IS/0115

**MINUTES OF THE  
WV CONSOLIDATED PUBLIC RETIREMENT BOARD  
ACCOUNTING & INVESTMENT COMMITTEE  
MEETING OF MAY 27, 2015**

A meeting of the West Virginia Consolidated Public Retirement Board's Accounting & Investment (A&I) Committee was held in the Consolidated Public Retirement Board's (CPRB) Legal Conference Room, 4101 MacCorkle Avenue, SE, Charleston, West Virginia. The meeting was called to order at 9:07 a.m. by Chairman Joseph Bunn.

Roll call was taken.

Committee Members present:

Joseph Bunn, Esquire, Chairman

Diana Stout, Esquire, *representing Treasurer John Perdue*

Angela Crank

Committee members absent:

*Acting Cabinet Secretary* Jason Pizatella

Jeffrey Vallet, CPA

Others present were:

Terasa Miller, CPRB Deputy Director

Candi Moore, CPRB Executive Assistant

Paula Van Horn, CPRB TDC Manager

Darden Greene, CPRB Chief Financial Officer

Andrew Wyne, Empower Retirement, Outreach Officer

Mike Burroughs, Advised Assets Group (AAG)

A quorum was present.

Due notice had been posted.

**Item #1: Approval of the February 25, 2015 Meeting Minutes**

Ms. Stout made a motion to approve the February 25, 2015 minutes. The motion was seconded by Ms. Crank. The motion carried unanimously.

**Item #2: TDC Quarterly Investment Review – Michael Burroughs, AAG**

Mr. Burroughs reviewed the Teachers' Defined Contribution (TDC) Quarterly Investments through March 31, 2015 with the Committee and discussed the performance of the TDC funds.

**Item #3: TDC Fund Changes, Outreach and Reality Investing Update – Andrew Wyne, Empower Retirement**

Mr. Wyne updated the Committee regarding the TDC Outreach and Reality Investing. Mr. Wyne announced there were a total of 44 meetings this year with 172 individual sessions. Mr. Wyne reviewed the Reality Investing Statistics with the Committee. Mr. Wyne announced there were 4,682 TDC participants and \$417,658,982 in total assets.

**Item #4: TDC Revenue Sharing Summary - Quarter ending March 31, 2015**

Ms. Vanhorn reviewed with the Committee the TDC Revenue Sharing account information for the quarter ending March 31, 2015. Ms. Vanhorn announced the TDC Revenue Sharing started with a balance of \$1,551,949.54 and ended with a balance of \$1,610,169.28 as of March 31, 2015. Ms. Vanhorn announced a running total for the TDC portion of the COMPASS Computer System is \$168,956.28.

**Item #5: TDC Revenue Sharing Cash Flow Projections**

Darden Greene, CFO, reviewed the TDC Estimated Cash Flow Projection with the Committee. He announced that it is estimated that the TDC Revenue Sharing balance as of June 30, 2015 will be \$1,005,169.20; the estimated balance for the TDC Revenue Sharing as of June 30, 2016 will be (\$284,830.72) and the estimated balance as of June 30, 2016 will be (\$907,830.72). He informed the Committee that it is anticipated the TPA fees to go up due to assets increasing and the TDC administrative overhead is paid once a year in an approximate amount of \$450,000.00 per year.

**Item #6: Annual Re-evaluation of TDC Share of COMPASS Costs**

Terasa Miller, Deputy Director, reviewed the Annual Re-evaluation of TDC Cost Sharing of COMPASS Computer Project with the Committee. Ms. Miller announced that staff recommends to the Committee for the Committee to recommend to the Board, that staff be authorized to update and decrease the TDC Portion of the COMPASS computer system project expenses from 4.41% to 4.30% and permit COMPASS related invoices during the 2015 calendar year to be paid from the TDC Revenue Sharing account.

Ms. Stout made a motion that staff be authorized to update and decrease the TDC Portion of COMPASS computer project expenses from 4.41% to 4.30% and permit COMPASS related invoices during the 2015 calendar year to be paid from the TDC Revenue Sharing account. Ms. Crank seconded the motion. There was discussion on the motion. The motion carried unanimously.

**Item #7: TDC Returns & Weighted Average Returns- Quarter ending December 31, 2014**

Ms. Vanhorn reviewed with the Committee the TDC Returns and Weighted Average Returns for the quarter ending on March 31, 2015. Ms. Vanhorn announced as of March 31, 2015 there were 4,745 in participants the TDC plan and \$414,340,012 in assets. Ms. Vanhorn informed the Committee that the quarter ended with an 8.05% overall return in the Plan. She reviewed with the Committee the Funds that are still on the watch list; PIMCO Total Return and Scout Mid Cap.

**Item #8: Other Business**

Chairman Bunn asked the Committee if there was any other business to bring before the Committee. None was heard.

Ms. Crank made a motion to adjourn the A&I Committee Meeting. Ms. Stout seconded the motion. The motion carried unanimously.

Chairman Bunn adjourned the May 27, 2015 A&I Committee Meeting at 10:00 a.m.

Respectfully submitted,



Joseph Bunn, Chairman



Jeffrey E. Fleck, Executive Director