

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
ACCOUNTING & INVESTMENT COMMITTEE
MEETING OF JUNE 7, 2017**

A meeting of the West Virginia Consolidated Public Retirement Board's Accounting & Investment (A&I) Committee was held in the Consolidated Public Retirement Board's (CPRB) Legal Conference Room, 4101 MacCorkle Avenue, SE, Charleston, West Virginia. The meeting was called to order at 9:00 a.m. by Chairman Joseph Bunn.

Roll call was taken.

Committee Members present:

Joseph Bunn, Esquire, Chairman

Diana Stout, Esquire, *representing Treasurer John Perdue*

Cabinet Secretary John A. Myers

Jeffrey Vallet

Members absent were:

Angela Crank

Mike McKown

Others present were:

Terasa Miller, CPRB Deputy Director

Candi Kinslow, Executive Assistant

Darden Greene, CPRB Chief Financial Officer

Paula Van Horn, CPRB TDC Manager

Eric Sanderson, Empower Retirement, Client Relationship Director

Chris Meadows, Empower Retirement, Outreach Officer

Michael Burroughs, Advised Asset Group (AAG), *via telephone*

A quorum was present.

Due notice had been posted.

Item #1: Approval of the March 8, 2017 Meeting Minutes

Mr. Vallet made a motion to approve the March 8, 2017 minutes of the Committee. The motion was seconded by Ms. Stout. The motion carried unanimously.

Mike McKown arrived at the meeting at 9:02 a.m.

Item #2: TDC Quarterly Investment Review – 3/31/2017 (Michael Burroughs – Advised Asset Group)

Mr. Burroughs reviewed the Teachers' Defined Contribution (TDC) Quarterly Investments through March 31, 2017 with the Committee and discussed the performance of the TDC funds. Mr. Burroughs then reviewed the Large Cap Growth search results through March 31, 2017.

Ms. Stout made a motion the Committee recommend to the Board to move all three Vanguard investment options to the I share classes. The motion was seconded by Mr. McKown. The motion carried unanimously.

Item #3: TDC Members with One Investment Report - (Eric Sanderson - Empower)

Mr. Sanderson reviewed with the Committee the report of TDC Members with only one investment. Ms. Stout asked Mr. Sanderson if they have any reports that show the small balance accounts. Deputy Director Miller informed Ms. Stout that we have 91 accounts with less than \$1,000.00.

Item #4: TDC Outreach & Reality Investing Update - (Chris Meadows - Empower)

Mr. Meadows reported on the TDC Outreach Meetings and Reality Investing. He reported there have been 46 meetings thus far this year, with 193 TDC members in attendance. He announced he has held distribution counseling with 351 TDC members.

Mr. Meadows then reviewed the Reality Investing Statistics with the Committee. He announced as of May 31, 2017 there were 4,376 TDC participants and \$461,045,094.00 in total assets.

Item #5: TDC Revenue Sharing Summary - Quarter ending 3-31-2017

(Paula Van Horn – CPRB)

Paula Vanhorn reviewed the TDC Revenue Sharing account information for the quarter ending March 31, 2017 with the Committee. Ms. Vanhorn announced the TDC Revenue Sharing started with a balance of \$439,061.50 as of January 1, 2017 and ended with a balance of \$473,608.08 on March 31, 2017. Ms. Vanhorn announced a running total for the TDC portion of the COMPASS Computer System as of December 31, 2016 is \$845,313.84. Discussion occurred regarding whether to charge TDC members the administrative fee in the form of basis points of assets or a flat fee, or to provide more funds with revenue sharing. A Request for Proposal (RFP) will need to be issued regarding the TDC Third Party Administrator contract in the upcoming months, and an analysis of how best to apply fees should be requested from vendors in their response.

Item #6: TDC Weighted Average Returns - Quarter ending 3-31-2017

(Paula Vanhorn – CPRB)


Ms. Vanhorn reviewed the TDC Weighted Average Returns for the quarter ending March 31, 2017 with the Committee. As of March 31, 2017, the TDC has \$457,727,555.00 in assets with a weighted average return of 14.67% and 4,434 participants.

Item #7: Other Business

Chairman Bunn asked if there was any other business to bring before the Committee. None was heard.

Chairman Bunn adjourned the June 7, 2017, Accounting & Investment (A&I) Committee Meeting at 10:06 a.m.

Respectfully submitted,



Joseph Bunn, Chairman



Jeffrey Fleck, Executive Director