

**MINUTES OF THE
WV CONSOLIDATED PUBLIC RETIREMENT BOARD
INTERNAL AUDIT COMMITTEE
MEETING OF MAY 13, 2013**

A meeting of the West Virginia Consolidated Public Retirement Board (CPRB) Internal Audit Committee was held in the Legal Conference Room located at the offices of the CPRB, 4101 MacCorkle Avenue, SE, Charleston, West Virginia, and was called to order at 2:02 p.m. by Cabinet Secretary Ross Taylor, Chairman.

Roll Call

Members present were:

Cabinet Secretary Ross Taylor, Chairman
Diana Stout, *representing Treasurer John Perdue*
Mack Parsons, *representing Auditor Glen Gainer*
Captain Michael Corsaro

Committee members not present:

Sergeant Tony Payne

A quorum was present.

Due notice had been published.

Also, present were:

Jeffrey Fleck, CPRB Executive Director
Stephen Stockton, CPRB Compliance Officer
Jeaneen Legato, CPRB General Counsel
Candi Moore, CPRB Executive Assistant
Annamarie Short, CPRB Internal Auditor

Item #1: Approval of the December 11, 2012 Meeting Minutes

Ms. Stout made a motion to approve the December 11, 2012 meeting minutes. The motion was seconded by Mr. Parsons. The motion carried unanimously.

Item # 2: Update on WV State Auditor's Office Audit Agreement

Annamarie Short, CPRB Internal Auditor, reviewed the audit agreement and Memorandum of Understanding (MOU) from the Auditor's Office for their audit services with

the Committee.

Chairman Taylor announced he would like for Ms. Legato, CPRB's General Counsel, to review the MOU pursuant to Section 4, send it over to Stuart Stickel at the Auditor's Office to review and bring back to the next Internal Audit Committee meeting.

Item # 3: Update on Loan Department Audit

Ms. Short updated the Committee on the Loan Department audit. She reported the draft loan audit report should be completed and delivered to Director Fleck by June 1, 2013 for his response.

Item # 4: Internal Audit Committee Charter 2012 Revision

Ms. Short reported to the Committee she had made the revisions to the Internal Audit Charter that was approved at the December 11, 2012 Committee meeting, and the Internal Audit Charter was ready to be reviewed and signed by the Committee. Chairman Taylor signed the Revised Internal Audit Charter.

Item # 5: Old Business

Chairman Taylor asked the Committee if there was any old business to bring before the Committee.

Captain Corsaro made a motion the Committee go into Executive Session to discuss legal matters as allowed by West Virginia Code § 6-9A-4. The motion was seconded by Mr. Parsons. The motion carried unanimously. The Internal Audit Committee went into Executive Session at 2:31 p.m.

Chairman Taylor reconvened the Internal Audit Committee from Executive Session at 3:03 p.m. He announced the Committee was in Executive Session to discuss legal matters. There were no decisions made during Executive Session. We will now return to Item #5, old business.

Captain Corsaro made a motion the Committee adopt management's response to the Dual Military Service Credit Audit. Mr. Parsons seconded the motion. There was discussion on the motion. Ms. Stout voted against the motion. The motion carried.

Chairman Taylor asked the Committee if there was any other old business to bring before the Committee. None was heard.

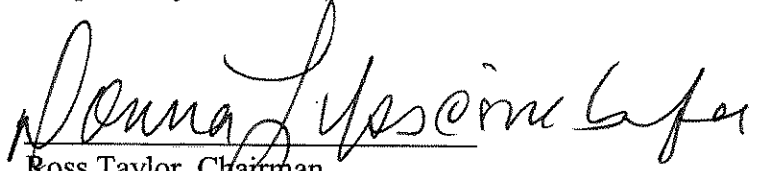
Item # 6: New Business

Chairman Taylor asked the Committee if there was any new business to bring before the Committee. None was heard.

Ms. Stout made a motion to adjourn the public meeting of the West Virginia CPRB Internal Audit Committee. The motion was seconded by Mr. Parsons. The motion carried unanimously.

Chairman Taylor adjourned the May 13, 2013 CPRB Internal Audit Committee Meeting at 3:05 p.m.

Respectfully submitted,



Ross Taylor, Chairman



Jeffrey E. Fleck, Executive Director