



**West Virginia  
Consolidated Public Retirement Board (CPRB)**

4101 MacCorkle Avenue, SE  
Charleston, WV 25304  
304-558-3570 or 800-654-4406  
[www.wvretirement.com](http://www.wvretirement.com)

**Personal  
Information  
Change**

**Section 1: Member or Annuitant Information**

Full Name	Last 4 Digits of SSN	CPRB ID	Telephone Number
Your Employer or Agency Name (if applicable)	Email Address		

Select all that apply:

Active Member (Currently employed by a participating employer)

Retiree (Currently receiving monthly benefits from CPRB)

Other \_\_\_\_\_

**Section 2: Name Change Information**

Complete only if your name has changed. If you are changing your name, you must provide legal documentation (marriage certificate, divorce decree or other legal documentation) of the name change.

Previous Last Name	Previous First Name	Previous Middle Name
New Last Name	New First Name	New Middle Name

**Section 3: Address Change Information**

Complete only if your mailing address has changed.

Previous Mailing Address	City	State	Zip Code
New Mailing Address	City	State	Zip Code

**Section 4: Contact Change Information**

Complete only if your email or telephone number has changed.

Previous Email Address	Previous Telephone Number
New Email Address	New Telephone Number

**Section 5: Other Change Information**

Complete only if your SSN or date of birth has changed.

Previous SSN	Previous Date of Birth
New/Corrected SSN	Corrected Date of Birth

**Section 6: Authorization**

I hereby authorize CPRB to make the changes to my personal information as indicated above.

Signature	Date
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